

## COMPLAINT AND APPEAL FORM

This form and any supporting evidence should be submitted to Reception. The student will be notified within 10 working days the outcome/status of their complaint/appeal. For further information please refer to the Student Complaint and Appeal Policy available on the Le Culinaire Hospitality Management: [www.leculinaire.edu.au](http://www.leculinaire.edu.au)

STUDENT PERSONAL DETAILS	
Full name:	Student ID:
Date of Birth:	Mobile No:
Course Name:	Email:
COMPAINT/ APPEAL	
Describe your complaint/appeal here and/or attach separate paper if necessary	
<b>Evidenced provided</b>	
<b>Declaration:</b>	
I, the undersigned the information provided in this form is true and correct	
Student signature: _____ Date: ____/____/____	



**OFFICE USE ONLY**

Received by:

Received date:

Reviewed by:

Date:

- Approved                       Declined  
 aXcelerate Diary Note         Form uploaded in aXcelerate  
  
 Student Advised on Outcome

If Ticked, Students initial: \_\_\_\_\_ Date: \_\_\_\_\_

Outcome/Comments:

PEO Reviewed Signed:

Date: